

WEST ORANGE BOARD OF EDUCATION
Reorganization Meeting - 6:00 p.m. – January 7, 2013
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Lab, Mrs. Casalino, Mrs. Brill, Mrs. Mordecai

Motion to adjourn to closed session to discuss personnel and security in schools.

MOTION: Mrs. Brill SECOND: Mrs. Casalino VOTE: 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mrs. Casalino SECOND: Mrs. Brill VOTE: 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on December 27, 2012.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of November 6, 2012, swear in the new Board members, and call the roll of the members. (Att. #1)

Mr. Kenney, Board Secretary, swore in incumbent Board Member Mrs. Casalino and new Board Member Mr. Charles. All members were present for a vote.

B. Election of President – **Mrs. Casalino**

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

C. Election of Vice President, following which the President will assume the Chair. – **Mrs. Brill**

MOTION: Mrs. Brill **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

D. Appointment of Board Secretary whose term of office shall coincide with the life of the Board. The present Board Secretary is **Mark Kenney**. Salary as established.

E. Appointment of Treasurer of School Monies term of office shall coincide with the life of the Board. The present Treasurer is **Joseph Antonucci**, \$10,400 annual fee.

F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is **Stephen J. Christiano**. Salary as established.

Items D through F

MOTION: Mrs. Casalino **SECOND:** Mrs. Brill **VOTE:** 5-0 (RC)

G. Appoint **Megan Brill** as Delegate and **Ronald Charles** as Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

Item G

MOTION: Mrs. Lab **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

H. Appoint **Sandra Mordecai** as Delegate and **Megan Brill** as Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.

I. Appoint **Sandra Mordecai** and **Megan Brill** as Legislative Chairpersons of the Board whose terms shall coincide with the life of the Board.

J. Appoint **Michelle Casalino** and **Laura Lab** to the Negotiations Committee of the Board whose term shall coincide with the life of the Board.

K. Appoint **Laura Lab** as the Policy Chairperson of the Board whose term shall coincide with the life of the Board.

Items H through K

MOTION: Mrs. Brill **SECOND:** Mrs. Mordecai **VOTE:** 5-0 (RC)

L. Recommend re-establishment of Board/Township Liaison Committee and appoint **Michelle Casalino** and **Sandra Mordecai** as Board representatives for Committee.

Item L

MOTION: Mrs. Lab

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

- M. Designate depositories for school funds for the period January 7, 2013 to June 30, 2013. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, and Bank of New York.**
- N. Designate newspapers as the official newspapers for the period January 7, 2013 to June 30, 2013. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.

Items M and N

MOTION: Mr. Charles

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

- O. Designate meeting days for regular business meetings. (Att. #2)

Item O

MOTION to approve BOE meeting calendar pending the following revisions:

- Change March 28, 2013 to March 25, 2013
- Change April 9 to April 15

MOTION: Mrs. Mordecai

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

- P. Readopt existing Bylaws, Policies, and Administrative Procedures for the period January 7, 2013 to June 30, 2013.
- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law, for the period January 7, 2013 to June 30, 2013.
- R. Readopt continuing contracts of the Board for the period January 7, 2013 to June 30, 2013.
- S. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2012/13 fiscal year.
- T. Recommend approval of **Parette Somjen Architects** as the architect of record for the West Orange Schools for the period January 7, 2013 to June 30, 2013.
- U. Recommend approval of **Adams Stern Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools for the period January 7, 2013 to June 30, 2013.
- V. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools for the period January 7, 2013 to June 30, 2013.

- W. Recommend approval of **Balken Risk Management** as broker of record for various lines of insurance for the period January 7, 2013 to June 30, 2013.
- X. Recommend approval of Chart of Accounts.
- Y. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the period January 7, 2013 to June 30, 2013.
- Z. Appoint **Robert Csigi** as the Right to Know Officer for the period January 7, 2013 to June 30, 2013.
- AA. Appoint **Mark Kenney** as the Custodian of Records for the period January 7, 2013 to June 30, 2013.
- BB. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the period January 7, 2013 to June 30, 2013.
- CC. Appoint **Donna Rando** as the Affirmative Action Officer for Curriculum and Instruction for the period January 7, 2013 to June 30, 2013.
- DD. Appoint **Frances Neceskas** as the Affirmative Action Officer for Personnel for the period January 7, 2013 to June 30, 2013.
- EE. Appoint **Lesley Chung** as the District Homeless Liaison for the period January 7, 2013 to June 30, 2013.
- FF. Appoint **Cheryl Butler** as the 504 Compliance Coordinator and the District Anti-Bullying Coordinator for the period January 7, 2013 to June 30, 2013.

Items P through FF

MOTION: Mr. Charles

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

- IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF December 17, 2012 (Att. #3)

MOTION: Mrs. Lab

SECOND: Mrs. Brill

VOTE: 5-0 (VV)

- V. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

- VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Argioula Markouris, Instructional Aide, Pleasantdale School, effective 1/15/13

Mallory DeMarco, Instructional Aide, WOHS, effective 1/25/13

Ruth Holland, Part-time Bus Monitor, Transportation Department, for retirement purposes, effective 2/2/13

Gary Simone, Instructional Assistant, Liberty School, effective 1/14/13

Nancy Padula, LDTC, Liberty School, effective 3/4/13

2. Appointments

a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Christin Racioppi, Resource Room Teacher, Hazel School, maternity leave replacement, MA-1, \$256.28 per diem, effective 1/30/13-6/21/13 (replacement)

Jasmine Roberts, Administrative Assistant, Roosevelt School, Column 2 Step 3, \$42,583, effective 1/8/13 (replacement)

Elise Norwitz, Administrative Assistant, Registrar's Office, to receive a stipend for her Bachelor's Degree in the amount of \$2,250, retroactive to 7/1/10

Co-Curricular recommendations, Liberty School, for the 2012-2013 school year:

- Rescind Debby Cohen, Unity Club Co-Advisor, effective 12/31/12
- Appoint Chris Todd, Unity Club Sole Advisor, effective 1/1/13, \$815.40 stipend (prorated amount)

Spring Coaching Assignments, WOHS, for the 2012-2013 school year as per the attached (Att. #4)

Additions to the 2012-2013 Substitute List as per the attached (Att. #5)

Staff to provide home instruction on an "as needed" basis for the 2012-2013 school year (Att. #6)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Florence Chirichiello, Guidance Counselor, Pleasantdale School, maternity leave of absence, effective 2/20/13-6/30/13

Michael Lawrence, Science Teacher, WOHS, paid medical leave of absence, effective retroactive to 12/14/12 until released by physician

Maria Salamanca, Custodian, Edison School, unpaid medical leave of absence, effective retroactive to 11/30/12-12/7/12

Julie Avergun, Resource Room Teacher, Edison School, maternity leave of absence, effective 4/29/13-6/30/13

4. Transfers

- a.) Superintendent recommends approval of the following transfer(s):

Student Support Services Personnel Transfers/Reassignments for the 2012-2013 school year as per attached (Att. #7)

Personnel – Items 1 through 3 – Coaching assignments amended to exclude Valerie Gino

MOTION: Mrs. Brill

SECOND: Mrs. Lab

VOTE: 5-0 (RC)

Personnel – Item 4 - amended to exclude transfer of Rosanlind Moskovitz

MOTION: Mrs. Brill

SECOND: Mrs. Lab

VOTE: 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

C. FINANCE

1. Recommend approval of the 1/7/13 Bills Lists: (Att. #8)

Payroll/Benefits	\$ 1,735,886.58
Transportation	\$ 125,916.28
Special Ed. Tuition	\$ 220,562.72
Instruction	\$ 212,300.56
Facilities	\$ 171,912.44
Capital Outlay	\$ 144,923.44
Grants	\$ 33,799.80
Food Services	\$ 4,449.21
Textbooks/Supplies/Athletics/Misc.	\$ 125,784.37
	<u>\$ 2,775,535.40</u>

2. Recommend approval of service agreement with Kornerstone Kids, LLC, for the 2012-2013 school year, retroactive to 12/3/12, in an amount not to exceed \$8,000
3. Recommend approval of tuition for the 2012-2013 School Year Out-of-District placements for the following (tuition prorated to start date):

<u>Student #</u>	<u>Placement</u>	<u>Amount</u>
106	The Children's Institute	\$ 33,516
107	Mt. Carmel Guild Academy	\$ 33,190
108	Sage Day School	\$ 31,123
109	Cornerstone Day School	\$ 36,400
110	Horizon School	\$ 51,857
111	Horizon School	\$ 51,857
112	Horizon School	\$ 51,857

4. Recommend approval of 2013 Band Camp User Agreement with Camp Weequahic for the period 8/16/13-8/21/13, for an amount of \$2,430
5. Recommend acceptance of the following donations:
 - \$4,700 from the West Orange Education Foundation Alumni Fund, in cooperation with the Mountaineer Home Run Club and the Mountain Top League for the purchase of a pitching machine for the benefit of the West Orange High School baseball program
 - \$35 from New York Life Foundation to Redwood School representing matching of gifts by Leigh Gourvitz
6. Recommend approval of the negotiated contractual settlement with the West Orange Education Association (WOEA) for the period 2012-2015 year (Att. #9 - confidential)
7. Receipt of the Treasurer of School Monies Reports for the months of August, September and October, 2012 (Att. #10)

Finance – Items 1 through 5

MOTION: Mrs. Brill

SECOND: Mrs. Mordecai

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Lab

Finance – Item 6

MOTION to table.

MOTION: Mrs. Lab

SECOND: Mrs. Brill

VOTE: 5-0 (RC)

Finance – Item 7

The Board acknowledged receipt of the Treasurer of School Monies Reports for the months of August, September and October, 2012.

D. REPORTS

1. The Board of Education recognizes receipt of the HIB report through 1/7/13

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 8:00 p.m. on January 14, 2013 at the Administration Building.

MOTION: Mrs. Brill

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

IX. PETITIONS AND HEARINGS OF CITIZENS

X. ADJOURNMENT

MOTION: Mrs. Brill

SECOND: Mrs. Mordecai

VOTE: 5-0 (VV)